

**Montana Music Educators Association Annual In-Service Conference  
 October 14, 15, 16, 2015 - Billings West High School  
 Registration Form**

**Membership Requirement** - This conference is sponsored by the Montana Music Educators Association and is only for NAFME members, or non-school personnel who pay the special registration fee. Proof of membership must be provided in order to qualify for the member fees outlined below. Conference badges and packets will be issued to preregistered members when they arrive at the registration desk. Persons without badges will not be admitted to sessions or rehearsals.

**THIS FORM IS FOR CONFERENCE REGISTRATION ONLY,**  
 not membership renewal. Individuals must join or renew MMEA/NAfME membership on the NAFME website.

**Conference Preregistration** - To avoid registration delays, please return this form along with full payment due (check or money order --NO CASH) to MMEA, 19707 Ste. 101, Lynnwood, WA, postmarked by October 2. On-site registration will take place at the Billings West High School gymnasium.

Full Name \_\_\_\_\_ First Name for Badge \_\_\_\_\_

NAfME Membership # \_\_\_\_\_

Home Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Preferred E-mail Address \_\_\_\_\_

School Name(s) \_\_\_\_\_

School Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

School Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_

**Conference Registration Fees (REQUIRED--choose one)**

Preregistration rate if postmarked by Oct. 2.....\$35.00 \$ \_\_\_\_\_

NAFME Member Registration after Oct. 2 (on site).....\$45.00 \$ \_\_\_\_\_

NAFME/MMEA Retired conference fee--waived for retired members \$ \_\_\_\_\_ free \_\_\_\_\_

(Collegiate members should register with their NAFME-C chapter)

**Optional**

Donation to MMEA Mentor Fund..... ) \$5 \$10 \$25 \$ \_\_\_\_\_

Your spouse/family member may attend the convention at a reduced registration fee, provided he or she is not currently teaching music in a public or private institution. By paying the spouse fee, your spouse/family member can attend MMEA clinics and sessions.

Non-member Spouse/Family Member Fee.....\$10.00 \$ \_\_\_\_\_

Name of Family Member (for badge) \_\_\_\_\_

Make checks payable to MMEA: **TOTAL REGISTRATION FEES** \$ \_\_\_\_\_ ←

**NO CASH OR POST-DATED CHECKS, PLEASE! Mail form and check to:  
 MMEA, 19707 64th Ave. W., Ste. 101, Lynnwood, WA 98036**

# Preregister Online

To register to attend, go to [www.mtmusiced.com](http://www.mtmusiced.com) by  
October 2  
and click on REGISTER.

It saves our MMEA staff a great deal of time and effort if you register online.

or you may download and mail in the registration form from the MMEA website.

## NOTE!

These instructions are for **conference registration only, NOT MEMBERSHIP RENEWAL.**

You must also join or renew your membership with NAFME for the coming year.

Go to [nafme.org](http://nafme.org) and click on RENEW or Join at the top of the home page. (see bottom right)

## Do yourself a favor and be sure to preregister.

It saves you \$10 and your packet will be waiting at the registration desk when you arrive at the conference.

You may register on site at West High, but you risk standing in line rather than attending a valuable clinic session. **Register today**, so you don't have to waste time in a line and pay the extra on-site fee.

## DIRECTIONS

- \* Preregister online at [www.mtmusiced.com](http://www.mtmusiced.com) by October 2nd or download and mail in the form from the MMEA website along with a check or money order.
- \* If you preregister online or through the mail by Oct. 2, your packet will be ready for you at the registration table. **NO WAITING!!**
- \* Mail-in preregistration will be valid only if postmarked by October 2. Register after Oct. 2 at the conference, in the West High Gym 6 - 9 PM Wednesday, or 7:30 AM to 4 PM on Thursday, or 8 AM to 4 PM on Friday.
- \* Refunds for cancellations will be made only if the request is submitted to the treasurer in writing before Oct. 2, 2015.
- If using "snail mail" send your MMEA conference registration to:

**MMEA Registration**  
19707 64th Ave. W., Ste. 101  
Lynnwood, WA 98036

## BE SURE TO READ



MMEA will accept, as valid for registration at any of its annual conferences, membership cards dated January 1 through October of the year following the actual convention.

**Members without a current valid membership card as well as members whose cards may elapse within the months of the current school year must renew prior to the conference at [nafme.org](http://nafme.org).**

If a member claims to have paid NAFME, but has not yet received a valid membership card, it shall be the duty of the treasurer to immediately check with the NAFME director of membership and finance. If membership is verified by NAFME, admission will be assured; if member is not verified, the member must make payment at the registration site and a stop-pay at NAFME will be issued.

(MMEA Policy Statement, 1/9/87)

Do a favor, help a friend or colleague--make copies of this to share with other music teachers.